Present: Cllr D. Mitchem (Elected Chair) (DM), Cllr.B.Thrussell (Elected Vice Chair) (BT), Cllr C.Jones (CJ), Cllr S.Walton (SW), Hannah Dwane (HD) (Parish Clerk)

1. Election of Chair: **SW** nominated **DM**. **BT** seconded. **DM** duly elected chair.
2. Election Vice Chair **SW** nominated **BT**. **DM** seconded. **BT** duly elected vice chair.
3. Apologies –Cllr Chris Edwards, Cllr Henry Gent, Cllr Sara Randall; Cllr Paula Fernley
4. Risk Assessment.-No Risks
5. Declarations of Interest/requests for dispensation-on going throughout the year.
6. Minutes from 6th March 2024 Parish Council Meeting: Accepted and approved. Actions all completed. Minutes from Extraordinary Meeting on 26th April 2024 also signed by **DM** and **BT** to accept.
7. Open Session: No attendees.

**CJ** asked if re-surfacing works were going to extend into the center of the village or not. BT confirmed his Highways contact said no.

**BT** chasing TARMAC for our supplies for village pot hole repairs.

**CJ** confirmed Application for 20mph speed limit through the village has gone through to DCC Highways, application has been acknowledged; no response or feedback as yet.

**CJ** stated that the website was out of date and needs continuing updating by someone who knows what is happening in the village, an example being the 5 Bells is still on the website but has closed down. **DM** said he knew someone that could do the work and he would ask them. **SW** suggested having the website as a standing item on the agenda to agree what requires updating. This was agreed.

Discussion regarding reigniting communications with BlueLIght – solar farm company to ensure we are kept in the loop with all updates and news on when construction etc may start. **SW** and **HD** to discuss with **CE** who had previously made contact to get contact details and **HD** to follow up.

Discussion about website – do we keep the existing parish council website or transfer to new village website that **HD** has created and is managing. For now each website will link to the other until decision is made.

1. County/District Councillor Reports – none submitted.
2. Parochial Charities. No updates, Discussion by DM regarding solar farm and whether the prochial charities could hold and manage any funds granted from the solar farm company.
3. Chairmans annual report: shared via email to all, and copied to end of these minutes for reference.
4. Local Issues. Update on the re-opening of The Five Bells Pub by HD. HD confirmed the pub is aiming to re-open late July / early August. It will be run by community volunteers, HD will be the bar manager. Initially will be drinks only, with the hope of securing food vans for the car park. Hope that if the pub is well supported that it will in time produce and sell its own food.
5. Highways. Discussed in open session
6. Planning – no recent submissions
7. Finance: Al*l documents have been completed – they are on the parish council laptop and will be shared via email for agreement after the meeting.*

15.1 End of year accounts agreed

15.2 Receipts and payments/Cash Summary agreed

15.3 Exemption of external audit.

1. Correspondence- None received.

The meeting ended at 8:30pm

1. Next Meeting Monday 1rd July 2024

Minutes accepted as true and accurate

Signature 1 Chairman………………………………….

Signature 2 Cllr…………………………………………

Date……../…….../……

**Actions**

|  |  |  |
| --- | --- | --- |
| Action | Person | Outcome/Closure |
| Write article on new Parish Clerk for CHN | SW |  |
| BlueLight contact details and make contact for regular updates | HD |  |
| Put website as standing item on agenda | HD |  |
| Obtain and sign exemption from external audit Certificate, share all items from Item 14 via email for acceptance | HD |  |

Chairmans Report:

First of all I would like to thank my fellow councillors for their attendance to our Parish Council Meetings and their commitment to the Parish of Clyst Hydon. We are only a small parish but we all believe that we should represent ourselves and our Parish in a positive manner.  
  
The last year has been relatively quiet with mainly the regular business of the Parish to conduct. The biggest change has been to our Village Clerk. Emma Gibbons joined us just before Covid and enabled us to operate seamlessly during a very interesting period in our national history. Emma helped us progress with our protocol and was able to guide us forward. We now welcome  Hannah Dwane to take over this important role within our community. Hannah has lived in the village for a number of years  and is also involved with the new Pub Hub project.  
  
I would personally like to thank Emma Gibbons for all the valuable work she did on behalf of the parish and for her support in handing her responsibility over in such a professional manner.  
  
Looking forward to the next year, we might have a general election and the work to the Solar Farm based in the centre of our village might finally begin construction. I either case they will both bring to the fore change that we will all have to guide and embrace.